

**Welcome to AVID 2021-2022**

**Austin High School**

**Welcome to Austin AVID**

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Welcome to AVID (Advancement Via Individual Determination)! I am excited to have you in my class this year. The year will be packed with great tools, relationships, speakers, tours, tutoring, and other wonderful experiences. Standards are high, and expectations are clearly communicated, but it is your responsibility to know and understand those expectations. Below are guidelines to follow. As you read, keep in mind what should be **our shared goals for this year: to become better organized, better at time management, better readers, writers and critical thinkers and problem solvers to prepare you for future endeavors.**

**Advancement Via Individual Determination (AVID) is**…

an elective program that helps students to achieve the necessary requirements and skills to be eligible for university acceptance and life’s success. AVID’s mission is to close the achievement gap by preparing all students for college readiness and success in a global society. The program has two major components: tutorials and AVID curriculum. Tutorials occur 2 times per week. Tutorials are small study groups that are facilitated by college students who assist students with their studies. Each AVID student is to come prepared for the tutorial with questions from their core or college classes. Field trips may be scheduled to visit local colleges and universities, providing students with the opportunity to visit the institutions firsthand.

**AVID is not:**

* **a remedial program**
* **a program for students already successful in advanced courses**
* **a program for students already receiving academic support at school**
* **a homework or study hall**

**A typical AVID student has:**

* **great academic potential, including college potential with support**
* **2.0-3.5 GPA**
* **individual desire and determination to succeed**
* **a willingness to work hard in order to achieve their individual goals**

**AVID** students are expected to be motivated and determined to achieve university acceptance at the end of their high school career. It will be necessary for AVID students to manage their time so that school and studies become a top priority. This means that they will need to be responsible for making wise and sometimes difficult choices. Some of the many topics covered in the 9th-12th grade AVID program include:

• Research Skills • Research Papers • Public Speaking (including how-to speeches, informational speeches, and persuasive speeches) • Cornell Notes • Philosophical Chairs • Socratic Seminars • Scholarship & Financial Aid Research • Goal Setting • Mission Statements • Self Discovery & Reflection • Character Development • Tips for Success • Binder Checks • Interpersonal Relationships • Organizational Skills & Projects • Time Management • Money Management (including how to balance a check book and using credit cards responsibly) • College Readiness Skills • Tutorials • College Exploration • Career Exploration • The Process of Getting a Job (including resumes, preparing for interviews, mock interviews, filling out job applications, and thank you letters) • Study Skills • Guidance Lessons • Starting Your Own Business • Community Service Projects • Financial Literacy

**\_\_\_\_\_THINGS TO REMEMBER DAILY:**

**My Expectations of You**

* Respect your fellow classmates, yourself, and me.
* Practice, Tolerance, Patience and Keep an open mind.
* Do not interrupt your classmates or me.
* Put your name, date, and class period on each assignment.
* Do not be afraid to ask for help.
* If you need paper, a pen, or pencil, it is on the front table.
* Be present, on time, respectful, kind, involved, supportive, and prepared.
* Maintain your planner and AVID binder daily. Keep artifacts (work) from all classes.
* I dismiss you, not the bell. DO NOT PILE UP AT MY DOOR.
* You are responsible for all rules covered in your Student Handbook—be sure to read it!
* **CHEATING,** **FOUL LANGUAGE**, **BULLYING**--- will not be tolerated under any circumstance will result in a discipline referral.

**AVID Guidelines & Expectations**

**Expectations as Part of the Profile of a Graduate:**

In order to equip you with skills for life, our goal is to create effective communicators who can adapt their communication style to the audience, who can prioritize the needs of others while accepting responsibility for themselves and become accountable for their own actions.

1. We will read, watch and discuss a variety of topics in our class this year because we are evaluating how a variety of people from different cultures, creeds, time-periods, backgrounds, and work-fields argue about the world around them through their own expressions. These skills are mandatory skills assigned by the State of Texas through its Texas Essential Knowledge & Skills (TEKS) that we are required to help high school students learn. As a class, we want you to make your own inferences and opinions and share them.

***It is your job to inform you teacher of any issues, ideas or language that make you uncomfortable to help us create a safe and trusting classroom environment.***

* You need to be open to other people’s ideas even if you do not agree.
* Listen to the other side’s argument and understand, explain and argue how they put that argument together.
* Your job is to build each other up and provide support.
1. **Technology & Cell Phone Policy:**  As we are a phase 1 technology campus, and will use the provided laptops for most of our activities. Technology use will help develop your 21st Century skills and allow you to take more ownership of your learning. For some activities, we will allow you to use your cellphone to assist in the learning process.
2. **Cell phone use in the classroom is restricted to class activities** as it can become a distraction to your learning as well as others learning. In order to follow the expectations of the Profile of a Graduate, **you need to learn how to separate using technology for learning versus for personal reasons.** Listening to music during brainstorm or writing activities is permitted on most days.

1st offense – Verbal warning to turn off and put out of sight.

2nd Offense – You will be asked to put your phone on the front table.

3rd Offense – Device is confiscated and a referral to administration accompanies phone and student to office. Student may retrieve the electronic device at the end of the day.

1. **Group Projects:** for all group work, I trust you to communicate with me about your group’s effort. Keep in mind, unfairly evaluating group members can affect everyone’s grade and class rank. It is in your best interest to be fair to each other. Professionalism while working in groups will create effective collaboration. Failure to work with your group will result in a lower. Any problems with group work must be reported to the teacher immediately to help you come up with solutions to your problems.
2. Assignments will be posted on Schoology and it is the student’s responsibility to check Schoology daily for updates on work, print out assignments for class, and come to class prepared every day having read any assignments, and completed homework. You may be quizzed or assessed over that material at the teacher’s discretion.
3. Major Grade assignments **must be uploaded to be graded on either turnitin.com for all papers and Schoology for all Projects** as specified by the teacher. **Failure to do so will result in a zero**.
4. Handwriting: We will be writing a slew of short answer and timed write questions. If I cannot read your handwriting, I cannot grade your work.

***Cheating/Plagiarizing***

Austin High School values class and character, and Bulldogs do not lie, cheat, or steal, nor do we tolerate those who do. Please keep in mind that academic integrity is crucial. Therefore, make choices with honesty and integrity and allow yourself time to do your work. so you do not have to compromise your integrity. High school is as much about implementing time management with discipline as it is learning about academics. Both are valuable assets to your future success.

**Grades**

**AVID binder and planner- 30%**

**AVID Classwork, homework and projects-30%**

**Tutorials/TSI prep-40%**

Your grades will be determined by your major tests, journal, papers, homework, and class participation. My grading scale is as follows. A= 100-90 B= 89-80 C=79-70 F=69-0

**Binders**

Binders will be checked and graded in the AVID class weekly. Binders and/or backpacks will be graded for organization, Cornell notes, materials & supplies, a completed daily planner, and daily “to do” lists. If you are absent for Binder Check, due to illness, you may request a Binder Check on the day you return. Additional binder checks may randomly occur throughout the year so binders must be organized at all times. A minimum of three (3) pages of Cornell notes/learning logs are required for five classes per week.

**Classwork, Homework, & Projects**

Class work and homework assignments are designed to help students to develop personally and academically and to ultimately prepare them for college and a career. Essays will be written in MLA format. There will be numerous individual and group projects each semester.

**Tutorial**

Students will be graded on each tutorial session. Students earn points for their questions, participation, and reflection during the tutorial process. Since tutorials are a collaborative effort, students must be present and participate to receive credit. Students who are absent due to illness may make up points by completing a one page writing assignment from a provided list. Tutors will assist students on their path towards arriving at answers, but they will not provide the answers for students.

**Portfolio** Students will collect specified documents to be placed in a portfolio. Portfolios will be assessed at least once per semester.

**Absences**

If you are absent, you have until the next day to turn it in unless I state otherwise. This policy is not for major grades, ONLY DAILY! Please email me for make-up work to make arrangements to turn assignments in. If you are absent for a class participation assignment, you will be given an alternate assignment to make up the grade which may require you to write a paper or do editing on your own.

**Tutorials/Make up Days: Tuesdays (after school) 2:55-3:30 and Thur. (mornings if needed. *You must sign up.***

**TECHNOLOGY:**

**If you do not have access to technology, please let me know ASAP so I can plan to help you.**

**Schoology:** You will be placed in your Schoology courses. Most of the year, we will teach in a flipped classroom, where you will have to read the notes, watch videos, access articles/readings, complete grammar grab bags, take assessments, play games, and write discussion posts via this new software. Schoology is a cross between Blackboard and Edmodo. Additionally, I will create in Schoology to help us interact in class.

**Teams**- functions like zoom and is where all of our synchronous learning will take place.

* **Supplies:**
* **Good quality 3-ring binder—2", 2½", or 3" with pocket inserts**
* **Colored dividers to separate classes, including AVID Elective**
* **Zipper pouch to store supplies (A 3-hole-punched, heavy-duty, re-sealable plastic bag will also work.**
* **2 or more pens**
* **2 or more pencils**
* **Notebook paper (Some notebook paper is available in Cornell note style if you want that kind as well.)**
* **Agenda/daily planner/calendar**
* **1–2 zipper pouches (for supplies)**
* **1 or more colored highlighter pens**
* **Notebook dictionary and/or thesaurus**
* **Calculator**
* **Six-inch ruler**
* **Hand sanitizer**

**Late Work: Daily Grades and Major Grades with assigned due dates**

In order to create an expectation of accountability consistent with FBISD’s “Profile of a Graduate”, we expect students to turn their work in a timely manner. **If an assignment is due at the beginning of the period and you turn it in at the end of class, it is late and you will not receive full credit.**

The late policy is as follows for daily grades that are not process writing pieces:

 Same day late-10 points, 1 day late -15 points, 2 days late – 15 points per day

Any late work received after 2 days is subject to acceptance only teacher discretion or documented extenuating.

**Grading Policy**

* All daily grade assignments, quizzes, and tests will to be graded and uploaded to Skyward 5 school days after collection.
* All timed writes are to be graded and uploaded to Skyward 10 school days after being collected.
* All major grade process essays are to be graded and uploaded to Skyward 15 school days after being taken up in class.

**Major Grade Papers and Turnitin.com**

***Students must submit all papers to turnitin.com and teachers must check submitted papers for plagiarism.***

**Any major grade paper that is given a specific due date will be covered under this policy.**

* Every major grade paper must be turned in on the specified due date at the beginning of the period.
* All codes for turnitin.com and directions will be in Schoology.
* Students must turn in the receipt with the final copy of the paper unless specified by your teacher.
* If students fail to upload their papers to turnitin.com they receive a zero until the paper has been uploaded. They will receive a 5 point deduction for all papers that are emailed to me. All other deductions will fall into the District Grading Policy.

**Failing Essays**:

* Any student that fails their major grade essays have the opportunity to revise their papers for the possibility of a grade of a 70.
* They must come in for a conference and fix both content issues and mechanics issues within one week of receiving their grade.

**Papers**

\*To be accepted, all major papers must be typed, double-spaced and **in MLA format,** stapled, and have the proper MLA heading in the top left hand corner of page 1 of your paper. On any subsequent page you will have a MLA Header in the top right hand margin with last name and page number.

Your Name Example: Senior student

My Name: Mrs. Minter

AVID period# AVID Period #

Day Month Year 25 August 2020 (notice date is inverted)

 (example) L. Name 2

**AVID Syllabus & Class Contract 2021-2022**

The rules for this class need to stay in the binder of each student and should be brought to class every day. It should be the first thing in the binder with your Syllabus: Students need to initial by every heading in bold and sign below. This acknowledges that the syllabus has been read and explained to the student and that the student understands everything within the syllabus. Parents please initial by the bold heading as well. Parents please fill out and sign the information below. We will keep these forms all year. If you switch teachers, you need to collect your signed form from you teacher and bring this to your new teacher.

Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Class Period: \_\_\_\_\_\_\_\_\_\_\_\_

Student’s Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student/Parent/Teacher Agreement for AVID**

*By signing this paper, I understand that I have read and am responsible & accountable for all of the information in the AVID Syllabus and Class Rules.*

Parent’s Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best way to contact you and times: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Technology Access:**

I currently have access to technology at home including Internet, computer, cell-phone, printer \_\_\_\_\_\_

I have limited access to technology at home. \_\_\_\_\_

I currently do not have access to technology at home. \_\_\_\_\_

Help me help you by listing your technology needs below.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If there are any novels or subject matters you have concerns reading, watching or discussing in class, please inform me as soon as possible so that I can provide an alternative assignment. Please let me know here, in person, or send me an email to the address below.

If you have any questions, please email me at

Shawnya.minter@fortbendisd.com